



President
Mr. Wes Heathcock
Town of Loomis

Vice President
Todd Juhasz
City of Mt. Shasta

Secretary
Ms. Jenny Coelho
City of Tulelake

Treasurer
Mr. Blake Michaelsen
City of Dunsmuir

SMALL CITIES ORGANIZED RISK EFFORT SPECIAL EXECUTIVE COMMITTEE TELECONFERENCE MEETING AGENDA

Date/Time: Tuesday, May 27, 2025 at 1:00 P.M.
Location: TELECONFERENCE
Call in number: 877-853-5257 (Toll Free)
Conference Code: 999 6593 9635

A	Action
I	Information
1	Attached
2	Hand Out
3	Separate Cover
4	Verbal

<https://alliantinsurance.zoom.us/j/99965939635?pwd=fGV1IDxlWYBoefqgemZViO9sU5VyPR.1>

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publically accessible places, 24 hours in advance of the meeting, in each of the member agencies involved. Documents and material relating to an open session agenda item that are provided to the SCORE Board Members less than 72 hours prior to a regular meeting, will be available for public inspection and copying at 2180 Harvard Street, Suite 380, Sacramento, CA 95815. Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services, in order to participate in the meeting are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715 at least 24 hours in advance of the meeting.

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.

1. Town of Loomis, 3665 Taylor Rd, Loomis, CA 95650
2. City of Dunsmuir, 5915 Dunsmuir Avenue, Dunsmuir, CA 96025
3. City of Mount Shasta, 305 North Shasta Boulevard, Mount Shasta CA 96067
4. City of Shasta Lake, 4477 Main Street, Shasta Lake, CA 96019
5. City of Tulelake, 591 Main Street Tulelake, CA 96134
6. City of Isleton, 101 2nd Street, Isleton, CA 95641

PAGE A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A 1

D. PUBLIC COMMENTS

I 4

E. CONSENT CALENDAR

A 1

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Board of Directors may request any item to be considered separately.

Pg. 3

1. Executive Committee Teleconference Meeting Minutes – April 24, 2025 DRAFT

F. GENERAL ADMINISTRATION

Pg. 5	1. City of Isleton	A	1
	<i>The Executive Committee will discuss the financial position for the City of Isleton and determine an action plan to address the past due balance.</i>		
Pg. 6	G. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95 **REQUESTING AUTHORITY	A	1
	1. Liability		
	a. Kaub, Hawj Soobleej v City of Etna - update		
	H. REPORT FROM CLOSED SESSION	I	4
	I. ADJOURNMENT	I	4



Small Cities Organized Risk Effort (SCORE) Special Executive Committee Teleconference Meeting Minutes April 24, 2025

Member Cities Present:

Wes Heathcock, City of Colfax
Blake Michaelsen, City of Dunsmuir

Todd Juhasz, City of Mt. Shasta Lake
Jenny Coelho, City of Tulelake

Member Cities Absent:

Wendy Howard, City of Shasta Lake

Consultants & Guests:

Michelle Minnick, Alliant Insurance Services

Jessica Bigby, City of Isleton

A. CALL TO ORDER

Mr. Wes Heathcock called the meeting to order at 1:04 P.M.

B. ROLL CALL

The above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Blake Michaelsen

SECOND: Jenny Coelho

**MOTION CARRIED
UNANIMOUSLY**

D. PUBLIC COMMENT

There were no public comments.

E. GENERAL ADMINISTRATION

E.1. CITY OF ISLETON

Wes Heathcock provided that he had a recent discussion with Jon Kennedy regarding the upcoming changes at the City of Isleton. Jessica Bigby provided the Executive Committee with an update regarding the City's current financial position and goals for the upcoming months. It was noted the city would like to continue payments of \$15k per month for the rest of the current fiscal year. It was additionally noted that the city is in discussion with the County to refinance their loans and they are working on streams of income. Additionally, there was a discussion about a recent grant which was awarded to the City of Isleton and the intentions to get caught up on



audits for the City using that money – the goal would be to use the funds to help on board a new finance person who will help with the past financials while Jessica Bigby focuses on the future financial position.

There was no action from this item.

F. AJOURNMENT

The meeting was adjourned at 1:42 P.M.

NEXT MEETING DATE: May 27, 2025 Teleconference

Respectfully Submitted,

Jenny Coelho, Secretary

Date

Agenda Item F.1.

CITY OF ISLETON

ACTION ITEM

ISSUE: The Executive Committee will receive information related to the financial status of the City of Isleton as it relates to their outstanding balance with SCORE.

The City has made payments of \$15,000 in each of the last three months and is working to build a reserve to pay the FY 25/26 funding. Payoff of the outstanding balance is pending word from the county regarding requested financial assistance.

FISCAL IMPACT: Unknown at this time.

RECOMMENDATION: Review Isleton's current financial condition and budget to determine an alternate payment plan to pay off the past due balance.

BACKGROUND: Isleton had a series of claims years ago that initially put them in arrears for assessments. Later they needed assistance by agreeing to a payment plan for their liability coverage, though their history of payments has been inconsistent, and members have agreed to a payment plan to catch up as recently as last August. They made a couple of payments then stopped again as three of their employees, including the City Manager and Clerk, resigned the same day, citing interference from the council.

The Board agreed to stay the Notice of Termination with the Executive Committee being tasked with exploring the city's financial position and provide a recommendation to the SCORE Board regarding the City's continued membership.

ATTACHMENTS: None.

Agenda Item G.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Board will hold a Closed Session to discuss the following claims:

****Request for Authority**

1. Liability

- a. Kaub, Hawj Soobleej v. City of Etna

FISCAL IMPACT: TBD

RECOMMENDATION: None.

BACKGROUND: None.

ATTACHMENTS: None.

Agenda Item H.

**REPORT FROM CLOSED SESSION
INFORMATION ITEM**

ISSUE: The floor will be open to the Board for discussion.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: This item is added to each agenda for any topics or ideas members would like to discuss.

ATTACHMENTS: None.