



SMALL CITIES ORGANIZED RISK EFFORT TRAINING DAY AGENDA

1	Attached
2	Hand Out
3	Separate Cover
4	Verbal

Location: Gaia Hotel
4125 Riverside Place
Anderson, CA 96007

Date: Thursday, November 1, 2018
Time: Breakfast available at 9:00 am
Morning Training to begin at 9:15 am
Afternoon Training to begin at 12:15 pm

PAGE

MORNING TRAINING

Time Certain

9:15 am –	SCORE Orientation for New Members	2
10:00 am	<i>The Program Administrators will provide an orientation for new members and review of SCORE policies and procedures for established members over breakfast. Come to meet your fellow members and get your questions answered about SCORE.</i>	

FINANCIAL REPORTS

10:15 am –	1. Target Funding Benchmarks	2
10:45 am	<i>Marcus Beverly will present an overview of SCORE’s financial condition relative to the funding benchmarks established by the Board.</i>	
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10:45 am –	2. Understanding the Actuarial Report	4
11:30 pm	<i>Mike Harrington from Bickmore will present an overview and explanation of the key objectives, assumptions, and estimates in the annual Actuary Report.</i>	
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11:30 am – **LUNCH**
12:15 pm

AFTERNOON TRAINING PRESENTATIONS

12:15 pm –	3. Employment Law Hot Topics and Trends – Presentation	2
1:15 pm	<i>Michael Christian from Jackson Lewis will present the Board with an update on the latest EPL legal developments and risk management best practices.</i>	
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1:15 pm –	4. Risk Control Services	4
2:45 pm	<i>DKF will present the Board with an update on member progress in completing the Risk Management Scorecard and recent member visits.</i>	
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	<ul style="list-style-type: none"> a) DKF Scorecard Update b) Risk Control Resources to address common Score Card Deficiencies c) Review of FY 18/19 Risk Control Services per Contract d) CalOSHA/Other Updates <ul style="list-style-type: none"> a. Silica b. Sewers e) SMART SOP – new features f) Target Solutions: Maximizing Member Utilization 	

2:45 pm –
3:00 pm

BREAK

3:00 pm –
3:45 pm
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5. TARGET SOLUTIONS

Karly Arnold-Andrade from Target Solutions will present the Board with a demo of the Target Solutions website and training available to SCORE members.

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3:45 pm –
4:30 pm
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6. CJPRMA Program and Services

The Board will receive information about CJPRMA program from David Clovis including recommended language for contracts.

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IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715. The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815. Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



BACK TO AGENDA

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Agenda Item 1.

TARGET FUNDING BENCHMARKS

INFORMATION ITEM

ISSUE: Marcus Beverly will present the annual review of SCORE's financial condition as of 6/30/18 compared to the benchmarks used to guide decisions regarding funding, refunds, and assessments.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: SCORE maintains a Target Funding Policy to guide the Board of Directors in making annual funding, dividend and assessment decisions for the Banking Layer and Shared Risk Layers, per the Master Plan Document for each Coverage Program. The Policy was last updated on 10/17/14 as a result of changes to the Dividend Assessment Plan (DAP).

ATTACHMENTS: Presentation at meeting



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Agenda Item 2.

UNDERSTANDING THE ACTUARIAL REPORT

INFORMATION ITEM

ISSUE: Mike Harrington of Bickmore Risk Services will present an overview and explanation of the annual actuary reports prepared for SCORE. SCORE uses the reports to determine the amount of annual funding for Workers' Compensation and Liability Program claims and the amount of each Program's outstanding liabilities.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: The annual actuary reports are the foundations for making funding decisions regarding premiums and dividends or assessments. Members are encouraged to review and understand the assumptions and methodologies used in making the actuarial estimates. Bickmore Risk Services has provided actuary services since at least 2003.

ATTACHMENTS: Presentation at meeting



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Agenda Item 3.

EMPLOYMENT LAW HOT TOPICS AND TRENDS

INFORMATION ITEM

ISSUE: Michael Christian from the law firm of Jackson Lewis will provide an update on recent legislation and case law related to Employment Practices Liability (EPL) and hiring best practices and pitfalls, with time for Q&A from the members.

RECOMMENDATION: None

FISCAL IMPACT: None.

BACKGROUND: None

ATTACHMENTS: Presentation at meeting



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Agenda Item 4.

DKF RISK CONTROL SERVICES

INFORMATION ITEM

ISSUE: DKF will present the Board with an update on the SCORE Member Risk Management Scorecard, recent activities, and upcoming member visits.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: As part of their ongoing services and site visits, DKF evaluates member risk management practices based on a set of Best Practices for various operations and summarizes them in a Scorecard for Board review.

ATTACHMENTS: Presentation at meeting



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Agenda Item 5.

TARGET SOLUTIONS

INFORMATION ITEM

ISSUE: Karly Arnold-Andrade from Target Solutions will present the Board with a demo of the online training platform and training courses available to SCORE members employees.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: SCORE entered into an agreement with Target Solutions in 2010 to provide members with an online option for safety and loss control training. This online platform allows for supervisors and managers to assign training modules and track employee progress as the modules are completed. It also provides the ability to customize content and delivery information, track employee licensing and record courses taken by employees. Currently SCORE members have access to the full suite of training topics which covers a wide variety of topics, including fire personnel training.

ATTACHMENTS: Presentation at meeting



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Agenda Item 6.

CJPRMA PROGRAM & SERVICES

INFORMATION ITEM

ISSUE: David Clovis and Merinda Griese of CJPRMA will present an overview of their programs and services in addition they will provide best practices for Special Events Risk Management.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: CJPRMA has been the Excess General Liability coverage carrier since 1992. They provide up to \$40M in limits above SCORE's self-insured retention of \$500,000

ATTACHMENTS: Presentation at meeting