



**Small Cities Organized Risk Effort (SCORE)**  
**Board of Directors Meeting Minutes**  
**March 28, 2014**

**Member Cities Present:**

John Busch, City of Biggs  
Laurie Van Groningen, City of Colfax  
Pamela Russell, City of Etna  
Lori Fleck, City of Etna  
Linda Romaine, Town of Fort Jones  
Satwant Takhar, City of Live Oak  
Roger Carroll, Town of Loomis  
Ernie Teague, City of Loyalton  
Janie Sprague, City of Montague

Muriel Howarth Terrell, City of Mt. Shasta  
Susan Scarlett, City of Portola  
John Duckett, City of Shasta Lake  
Laura Redwine, City of Shasta Lake  
Randolph Darrow, City of Tulelake  
Ron Stock, City of Weed  
Rhetta Hogan, City of Yreka

**Member Cities Absent:**

Brenda Bains, City of Dunsmuir  
Carol McKay, City of Dorris  
Robert Jankovitz, City of Isleton

Jim Stretch, City of Rio Dell  
Jared Hancock, City of Susanville

**Consultants & Guests**

Michael Simmons, Alliant Insurance Services  
Laurence Voiculescu, Alliant Insurance Services  
Marcus Beverly, Alliant Insurance Services  
Debra Yokota, York Risk Services  
Cameron Dewey, York Risk Services

Mike Harrington, Bickmore  
David Patzer, DKF Solutions  
John Balestrini, DKF Solutions  
Kevin Wong, Gilbert Associates, Inc.  
Tracey Smith-Reed, Gilbert Associates, Inc.

**A. CALL TO ORDER**

Mr. Roger Carroll called the meeting to order at 10:08 a.m.

**B. ROLL CALL**

The above mentioned members were present constituting a quorum. Cities absent from this meeting were the City of Dunsmuir, City of Dorris, City of Isleton, City of Susanville and the City of Rio Dell.



### **C. APPROVAL OF AGENDA AS POSTED**

A motion was made to approve the Agenda as posted.

**MOTION:** Ron Stock

**SECOND:** Pamela Russell

**MOTION CARRIED  
UNANIMOUSLY**

### **D. PUBLIC COMMENT**

There were no public comments at 10:11 am. Post closed session at 3:16 PM, the Board of Directors participated in a teleconference with Thomas Barth, the attorney retained by the City of Loyalton to dispute the preliminary coverage letter issued by SCORE's legal coverage counsel, Peter Urhausen of Gibbons and Conley Law Offices.

Mr. Beverly addressed Mr. Barth informing him that this coverage letter was only based on the information provided to SCORE by the City of Loyalton and the County of Sierra up to the point it was written. In addition, the County of Sierra (claimant) has not yet filed an official claim and was still waiting on results from the tests that were being conducted to determine the extent of the pollution condition (if any). Based on the information provided to SCORE so far, and the preliminary investigation conducted by SCORE, there are two exclusions that apply to this claim, one being an exclusion for removal or remediation of a pollution condition, and the other being that the coverage does not apply to pollution events. Similarly, the list of coverage locations present in the CSAC EIA pollution policy doesn't list the properties involved in the event. SCORE's MOC incorporates the CJPRMA MOC and the CSAC EIA Pollution Policy.

Mr. Barth addressed the Board and stated that in his opinion a claim has been formally filed and that a letter sent by Sierra County to the City of Loyalton was forwarded to Mr. Beverly outlining a demand to remove the material by the City or Property owners dated January 26, 2014. Mr. Barth also stated that at this point the City is at the mercy of the County and their investigation results since no one has investigated the claim on behalf of the City. Mr. Barth noted that this letter constitutes a formal claim and the Board should re-consider their decision.

Mr. Carroll stated that the Board cannot respond to Public Comments but will consider Mr. Barth's comments in a future session.

### **E. CONSENT CALENDAR**

1. Board of Directors Meeting *Draft* Minutes – January 24, 2014
2. US Bank Custodial Account Statement – January & February 2014
3. SCORE Checking Account Transaction List – October – January & February 2014
4. Investment Statements from Chandler Asset Management – January & February 2014
  - a. Account 590
    - i. Portfolio Summaries



ii. Compliance Report

5. Bickmore Actuarial Services 2014-15 Engagement Letter
6. October 2014 Long Range Planning Date and Venue Ratification

**A motion was made to approve the Consent Calendar as presented.**

**MOTION:** Linda Romaine

**SECOND:** Pamela Russell

**MOTION CARRIED  
UNANIMOUSLY**

**F. COMMITTEE REPORTS**

- F1. ERMA Board of Directors Minutes – February 21, 2014**
- F2. LAWCX Executive Committee Meeting Minutes – February 25, 2014**
- F3. CJPRMA Board of Directors Meeting Minutes – December 19, 2013**

**G. ADMINISTRATIVE REPORTS**

**G1. President's Report**

Mr. Roger Carroll reviewed the issues presented at the last CJPRMA meeting and noted that ABAG is considering joining CJPRMA but that the Executive Committee is still evaluating the prospect to ensure they are an adequate risk for CJPRMA and its current membership. There were no other issues to report as respects SCORE.

**G2. Alliant Update**

Mr. Marcus Beverly had nothing to report in addition to the items already on the agenda for discussion throughout the meeting.

**G3. ERMA Update**

As part of the ERMA update, Mr. Carroll advised that ERMA is continuing to offer AB 1825 mandatory trainings throughout Northern California. He also advised that these trainings are also available online but that Members should continuously monitor for ERMA correspondence advising of local on-site training offerings that they can participate in.

**G4. LAWCX Update**

Mr. Ron Stock presented the update from the last LAWCX Executive Committee Meeting where the Committee discussed a contract renewal for administration services and actuarial services. Mr. Stock related that nothing was finalized at that time. The Budget was also discussed and LAWCX is proposing funding at the 80% confidence level with a 3% discount rate for the following year. Mr.



Simmons stated that increasing the discount rate will generate a slight increase in premium for SCORE in the following year, due to the nature of Workers' Compensation claims development.

## **H. FINANCIAL**

### **H.1. Notification of Shared Risk Pool Assessment**

Mr. Simmons addressed the Board and stated that the Actuarial Studies were recently completed for both the Liability and Workers' Compensation programs. The results have indicated that currently the Workers' Compensation Shared Risk Layer equity falls below its pre established benchmarks of 5 times SIR (Self Insured Retention).

Mr. Simmons stated that the program is still liquid and there are sufficient funds to cover claim liabilities, however, the Equity benchmark that was put in place to shield against possible shock losses has been eroded to the point where Assessments may be prudent in order to replenish the pools equity level and bring them back in line with the benchmark.

In addition, projected liabilities calculated by the actuary have also increased significantly to the point where a policy has to be implemented that would allow Pool Layer assessments to replenish funds needed to achieve pre established benchmarks.

Mr. Simmons stated that this is an issue separate from the dividend plan that re-distributes funds from old years, whereas this issue addresses mostly future claims costs.

The Program Administrators and Accountants will develop a mechanism that will allow this repayment of funds back into the pool which will be presented at the June Board of Directors Meeting.

Mr. John Duckett asked if increased claims costs are the driver behind this trend. Mr. Simmons responded by stating that not only costs increased but claims frequency has also increased, further compounding the problem.

**No motion was made as this was an information item.**

### **H.2. Chandler Asset Management – Investment Manager's Report**

Mr. Ted Piorkowski opened with a brief high level overview of the economy and the impact it has had in investment returns. Mr. Piorkowski stated that the economy has had a favorable start in the first part of 2014 with decreasing unemployment rates both nationally and in California and a 2.5% growth in the GDP for 2013.

Next, Mr. Piorkowski reviewed the investment objectives of SCORE and SCORE's portfolio strategy in accordance to SCORE's Investment Policy.



SCORE has had relatively favorable development in investment returns, with actual return values outperforming the benchmarks as indicated in the Agenda Packet investment report.

**No motion was made as this was an information item.**

### **H.3. Approval of Internal Controls and Guidelines for Investments**

Mr. Piorkowski reviewed the Investment Policy and Guidelines for Investments as well as the proposed changes. The indicated changes were also vetted by Gilbert Associates and the Program Administrators for compliance with the CA Government Code and best practices and were highlighted in the red-line strike out version of the policy document in the agenda packet.

The changes suggested for this year were as follows:

- Recommended wording changes to align SCORE's Policy with the CA Gov't Code and industry best practices
- Modify the minimum credit quality requirement for medium-term corporate notes from AA- to A or higher, allowing for a wider investment/security selection
- Increase the maximum maturity rate from 3 years to 5 years on some securities

**A motion was made to adopt the proposed changes to SCORE's Investment Policy.**

**MOTION:** John Duckett

**SECOND:** Susan Scarlett

**MOTION CARRIED  
UNANIMOUSLY**

### **H.4. Review and Approval of the SCORE Conflict of Interest Code**

Mr. Voiculescu addressed the Board and stated there were no changes to the current Conflict of Interest Code which was last amended in 2012 due to FPPC Form 700 filing requirement changes.

No changes have been implemented since but the Board of Directors reviews and approves the Conflict of Interest Code every other year as a best practice.

The Program Administrator recommended re-adopting the Conflict of Interest Code in its current format.

**A motion was made to re-adopt the Conflict of Interest Code as presented in the agenda packet.**

**MOTION:** Ron Stock

**SECOND:** Pamela Russell

**MOTION CARRIED  
UNANIMOUSLY**



## **H.5. New Dividend Plans**

### **a. Liability Dividend Calculation Methodology and MPD Changes**

Mr. Kevin Wong, Gilbert Associates reviewed the figures generated by the Dividend and Assessment Plan, reviewed by the ad Hoc Committee and the Program Administrators for both the Liability and Workers' Compensation Programs.

Mr. Wong noted that there was a suggestion made by the committee to remove the ten year dividend/assessment data from the initial calculation for the current year, and gradually phase it back into the calculation beginning next year so as to not penalize or give credit for assessment or dividends generated under the old plan. In addition, claims costs shown on the spreadsheets and used in the calculation have been capped at \$100K per claims to limit large spikes in the totals from one year to another.

In order to prevent large deficit from accruing under this new plan, Members who are in a deficit Banking Layer Total Balance must pay back at least 50% of the deficit as part of their next July 1<sup>st</sup>. invoice. Similarly, if a Member is in a Shared Risk Layer Net deficit, at least 50% of any negative is due as an assessment on their next July 1<sup>st</sup> invoice. For the purpose of Member deficit balances in the Banking or Shared Risk Layers, the Liability and Workers' Compensation Programs will be linked and deficit positions in one Program will need to be paid before the Member is eligible to receive a Dividend.

Ms. Pamela Russell asked whether any negative balances are originating from old years. Mr. Simmons stated that yes, old claims are accounted for in this calculation and are used to calculate whether or not a member is eligible for a dividend release, and if eligible, for what amount.

Mr. Beverly addressed the Board and summarized the changes to the Master Plan Document from what the Board had already adopted at the prior Board of Directors in January 2014. The changes were outlined in the agenda item write-up and red-line strike out version of the documents provided as part of the agenda packet.

Mr. Carroll addressed the Board and noted that the ad Hoc Committee has vetted the proposed changes and the new Dividend and Assessment Plan calculations and is recommending unanimously the approval of both the MPD changes and the new Dividend and Assessment Plan.

**A motion was made to approve the Liability Master Plan documents as presented in the agenda packet and to approve and implement the new Liability Dividend and Assessment Plan as presented by the Program Administrators and Gilbert Associates.**

**MOTION:** Satwant Takhar

**SECOND:** John Duckett

**MOTION CARRIED  
UNANIMOUSLY**



**b. Workers' Compensation Dividend Calculation Methodology and MPD Changes**

Mr. Beverly started with a review of the Master Plan Document changes and noted that the Liability and Workers' Compensation documents are nearly identical, with the exception of the Mini-Cities minimum banking layer balance of \$25,000 instead of \$12,500 for the other members.

Mr. Wong had already reviewed the example calculations as presented in the agenda packet.

**A motion was made to approve the Workers' Compensation Master Plan documents as presented in the agenda packet and to approve and implement the new Workers' Compensation Dividend and Assessment Plan as presented by the Program Administrators and Gilbert Associates.**

**MOTION:** Satwant Takhar

**SECOND:** John Duckett

**MOTION CARRIED  
UNANIMOUSLY**

**JPA BUSINESS**

**I.1. Notice of SCORE Bylaws Amendments**

Mr. Simmons reviewed the proposed changes to the JPA Bylaws to address the new Dividend Plan and other clean-up issues that were addressed at the same time. This item was given adequate notice at the prior Board Meeting in January 2014 and is now being brought back to the Board for adoption.

A red line strike-out and an "accepted changes" draft version have both been included again to highlight the changes being proposed.

**A motion was made to approve the SCORE Bylaw Amendments as previously noticed at the January 2014 Board of Directors meeting.**

**MOTION:** Ron Stock

**SECOND:** Susan Scarlett

**MOTION CARRIED  
UNANIMOUSLY**

**I.2. Loss Control Grant Fund Program Update**

Laurence Voiculescu addressed the Board and reviewed the utilization under the Loss Control Grant Fund. Utilization was low at the time of the report and members were encouraged to take advantage of the funds that are available.

Mr. Simmons reminded members that money that goes unutilized will be rolled back into the surplus equity pool.

**No motion was made as this was an information item.**



### **I.3. DKF Solutions Training Services Update**

Mr. David Patzer, DKF Solutions was present and gave an overview of SCORE's loss history and made a series of recommendations to assist SCORE in reducing claims. A PowerPoint presentation was shown and materials were passed along to the Members with further analysis to be sent to each Member breaking down losses at the Member level.

Mr. Patzer also reminded the Board about the SCORE Loss Control Survey that will be sent in the following period to all SCORE Members.

**No motion was made as this was an information item.**

### **I.4. 2014-15 Actuarial Studies**

#### **a. Draft Liability Actuarial Study as of June 30, 2014**

Mr. Mike Harrington attended the meeting in person and presented the 2014-15 Liability Actuarial study. Mr. Harrington noted that the Liability Program has seen unfavorable development and outstanding losses at 70% confidence level, discounted at 1.5% increased almost 55 % to 1,940,000, which translates into a 7% increase for the Banking Layer and a 75% increase in the Shared Risk Layer.

In addition, expected incurred costs last year were \$593,000 while actual costs incurred were actually \$1,137,659, a significant difference of \$544,659.

As a result, actuarially determined funding rates have increased substantially for 2014-15, with a 2% increase in the Liability Banking Layer and an 11% increase in the Shared Risk Layer.

#### **b. Draft Workers' Compensation Actuarial Study as of June 30, 2014**

For the WC program, there has been extremely adverse development in both the banking and pooling layers this year, resulting in significant increases in reserves and rates for both layers.

The Banking Layer expected incurred costs have increased by \$443,000 to \$532,000 while the Shared Risk Layer has increased to \$3,794,000 representing an additional \$388,000 increase.

Funding rates have increased significantly as a result with the 2014-15 actuarially determined funding rate seeing a 6.7% increase, while the Shared Risk Layer is seeing a 19.3% increase. Combined, rates will be increasing 15% from the prior year.





Mr. Harrington also stated that at this point, the general Workers' Compensation trends are seeing an increase in both frequency and severity, driving both the average cost of claims up and the number of claims up.

**A motion was made to approve actuarial studies for both the Liability and Workers' Compensation Programs as presented.**

**MOTION:** Linda Romaine

**OPPOSED:** Pamela Russell

**MOTION CARRIED  
UNANIMOUSLY**

### **I.5. FY 2014-15 Funding Rates**

Mr. Beverly stated that in October 2012, the Board of Directors imposed a 3% increase cap on actuarial funding rates to be in effect for the next three years. In addition, the Board released in excess of \$5 Million dollars over the last 3 years in the form of dividends back to Members.

Unfortunately, due to the recent developments uncovered in the actuarial report, this practice may not be sustainable going forward as the difference between what is actually being charged to members, and what the funding should be will need to come from SCORE equity surplus that has now decreased substantially.

Mr. Beverly went on and stated that while using equity surplus to "smooth" out rates is typically a good use of equity surplus, the recent actuarial results indicate that claims development has eroded this surplus to a level where it would not make sense to continue the subsidy, especially in the Workers' Compensation program. Mr. Beverly reviewed the actual funding figures with the Board and advised that the Liability Program still holds sufficient surplus equity to permit another year of funding cap increases.

As such, the Program Administrators are recommending capping the Liability program funding rate increase to 3% from the prior year, and funding the Workers' Compensation program at actuarially determined rates, without capping the increase from the prior year.

Mr. Beverly noted that leaving the cap in place for this year would translate into a \$40,000 funding deficit in the Liability Program, which the Administrators advised is reasonable, even with an additional dividend release this year.

Mr. Harrington advised the Board that the concept of releasing dividends and subsidizing rates creates an issue over time and will likely not allow the pool to build a surplus since both of these are drawing funds from the already existing surplus.

For the Workers' Compensation program, Mr. Beverly noted that the Workers' Compensation program does not have the equity surplus needed to continue the rate increase cap for another year. Last year's rate cap translated into an approximately \$100,000 funding deficit. For 2014-15, capping again would result in a very significant funding deficit of \$250,000. If this were to be repeated



again for 2015-16, the net funding deficit based on this year's data, another \$300,000 would need to be subsidized from equity. The Program only has about \$584,000 in surplus this year, which would be significantly reduced by a potential \$250,000 equity subsidy.

The Program Administrator recommended not capping Workers' Compensation rates this year and funding at the actuarially determined rates (70% confidence level, 1.5% discount rate).

Mr. Stock stated that the increase is significant and some cities may not be able to sustain it all at once. Mr. Simmons stated that if the group does not take the increase this year, next year the problem will only get worse, compounding itself and the impact will be even greater.

Ms. Linda Romaine inquired on whether the current equity position in the WC program will affect SCORE's CAJPA accreditation status.

Mr. Beverly addressed Mr. Stock's question and noted that while the WC funding rate is increasing by 20%+, the overall budget will not necessarily increase by that amount overall.

Mr. Voiculescu noted that the Budget presented in the agenda packet includes the Administrators' recommended funding levels (i.e. 3% increase cap in funding for Liability program and no cap for WC).

Mr. Stock recognized that the Administrator's recommendations to keep the Liability funding rate increase cap seems reasonable and inquired on whether it would be easier to avoid a dividend distribution and perhaps split the difference on the Workers' Compensation program instead.

Mr. Simmons stated the WC Shared Risk layer does not have any assets to support an equity subsidy nor a dividend release.

Ms. Rhetta Hogan noted that she prefers taking the increase this year instead of postponing the increase for another year so as to prevent the problem from compounding itself.

Mr. Simmons indicated that the attached Budget Summary in the agenda packet, in the green column shows the recommended funding amounts with a 3% cap in the Liability Program and no cap on the Workers' Compensation Program.

**Ms. Susan Scarlett, City of Portola made a motion to approve funding at the Program Administrators recommended levels, capping the Liability Program funding at a 3% increase from the prior year, and NOT CAPPING Workers' Compensation rates and funding at the actuarially determined rate.**

**MOTION:** Susan Scarlett

**SECOND:** Satwant Takhar

**MOTION CARRIED  
UNANIMOUSLY**

## **I.6. 2014-15 SCORE Preliminary Budget**



Mr. Beverly reviewed the Preliminary 2014-15 Draft Budget noting that some Members are seeing significant increases due to the W.C. funding rate increases in the upcoming Program year.

In addition, Property rates have not yet been released but should hold fairly steady compared to the prior year.

Mr. Carroll inquired on what the impact would be if Loomis were to exit the Mini Cities WC Program and go in as a separate member.

Mr. Simmons stated that this would have to be thoroughly investigated to determine how it would impact the Program as a whole and how it would impact the accounting system.

**This was an information item. No motions were made.**

#### **I.7. 2014 Proposed Dividend Distributions**

Mr. Simmons presented the Dividend Distribution calculation prepared using the newly adopted Dividend and Assessment Plan methodology.

In the Liability Shared Risk Layer, Mr. Simmons noted that while current undesignated Net Assets were calculated at approximately \$1.4 Million, the actuarial study indicates this amount will decrease substantially due to projected outstanding liabilities. Mr. Simmons stated that the Board could, if desired withdraw the entire amount although the Program Administrators could not recommend doing so as it would deplete the entire equity surplus.

Mr. Simmons stated that staff recommendation would be to “waterfall” up to \$500,000 out of the Shared Risk Layer into the Banking Layer, and then releasing no more than \$1,000,000 from the Banking Layer.

In the Workers’ Compensation Shared Risk Layer, no funds were available for release as the Shared Risk Layer funding was below the benchmark. Mr. Simmons stated that the Program Administrators would feel comfortable with the Board releasing up to \$100,000 out of the WC Banking Layer.

Mr. Simmons also stated that some members will need to re-pay their past due amounts that have been outstanding for several years and given the chance to self correct. These funds will now become due and payable.

Mr. Carroll and Ms. Romaine inquired on whether the Members will have a choice to leave the funds in their Banking Layer. Mr. Simmons responded that the answer is yes, with the caveat that if the funds are not taken out during the fiscal year they are declared in, the Board will then need to take action allowing the Member to withdraw funds out of their Banking Layer. These funds would also need to be recorded on the Cities financial statements. The Program Administrators recommended that the funds are withdrawn at the time they are declared to avoid any confusion and also to simplify the accounting process.



Mr. Carroll inquired on whether there are any questions or suggestions for the amounts to be released.

Mr. Simmons stated that the Board will need to take action on this item in order to declare a dividend and some Members are depending on these funds to offset some of their increases.

**Ms. Susan Scarlett made the motion to move \$500,000 from the Liability Shared Risk Layer into the Banking Layer and declaring a dividend of \$500,000 from the Banking Layer.**

The Program Administrators calculated the dividends to show what the numbers would look like based on Mr. Scarlett's motion.

Ms. Susan Scarlett inquired if taking no action on the Workers' Compensation dividend release would essentially mean that no dividend will be declared.

Mr. Simmons stated that yes, that is correct but it was important for Members to be able to take out their own surplus funds and in the Workers' Compensation program, there are some funds shown as available for release out of the Banking Layer. Mr. Simmons also reminded Board Members that it's their responsibility to safeguard the organization but in the same time the focus of the discussion was to allow those Members that have a surplus to access at least part of their funds when the organization is clearly solvent.

The Program Administrators recommended that the Board approve a release from the Workers' Compensation Banking Layer so as to allow Members with a surplus equity to withdraw some of their money.

Mr. Carroll asked what the Program Administrators recommendation is.

Mr. Simmons stated that the Administrators cannot recommend taking out more than \$750,000 out of the Liability Program and \$100,000 out of the Workers' Compensation program.

**Mr. Susan Scarlett withdrew her original motion.**

**Mr. Satwant Takhar, City of Live Oak made a motion to "waterfall" \$500,000 out of the Shared Risk Layer into the Banking Layer, and then releasing no more than \$1,000,000 from the Banking Layer as per the Program Administrator's maximum suggestion.**

**No second, therefore motion dies.**

**Ms. Susan Scarlett made a motion to "waterfall" \$250,000 from the Liability Shared Risk Layer into the Liability Banking Layer, and declare a total of \$750,000 out of the Liability Banking Layer.**



**MOTION:** Susan Scarlett

**SECOND:** Rhetta Hogan

**MOTION CARRIED  
UNANIMOUSLY with  
1 ABSTENTION.**

**1 Abstention from Randolph Darrow at City of Tulelake due to their limited Membership history.**

For the Workers' Compensation Program, there were no funds available to "waterfall" from the Shared Risk Layer, but Mr. Simmons felt that the Board should still allow Members with a surplus in the Banking Layer to retrieve some of their funds.

Mr. Ron Stock made a motion to NOT distribute any funds out of the Workers' Compensation Program.

**MOTION:** Ron Stock

**SECOND:** Rhetta Hogan

**MOTION CARRIED  
UNANIMOUSLY with  
1 ABSTENTION.**

**1 Abstention from Randolph Darrow at City of Tulelake due to them not being a Member of the Workers' Compensation Program.**

#### **I.8. Discussion about 2014-15 Long Range Planning Topics**

Mr. Voiculescu addressed the Board and stated that the item was placed on the agenda to allow any Member suggestions for topics of interest for the Long Range Planning Meeting in October which will be held in Lake Tahoe.

**This was an information item.**

#### **J. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES**

Mr. John Busch, City of Biggs addressed the Board and stated that based on his experience over the years at the City of Biggs, Policies and Procedures should be put in place for day to day operations at each Member entity. Mr. Busch felt that this would be very beneficial in reducing future claims as employees would be better prepared to deal with scenarios that have the potential to eventually escalate into litigation or a claim against the City.

Mr. Carroll agreed that this would be valuable and he has emphasized the importance of written policies and procedures in his own Town, with the same goal in mind to reduce potential claims and/or exposure to Liability claims for his agency.



## **K. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95**

At 2:20 P.M, pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

### **1. Liability**

- a. Caitlin vs. City of Isleton
- b. Bellamy vs. City of Isleton
- c. Buckelew vs. City of Portola
- d. Bernhardt vs. City of Susanville
- e. Shivy vs. City of Weed
- f. Abbott vs. City of Yreka
- g. Hubbard vs. City of Yreka\*\*  
**MOTION: John Duckett SECOND: Pamela Russell**  
*Motion Carried Unanimously*
- h. Hoyt vs. City of Yreka
- i. Strawberry Inn vs. City of Mt. Shasta
- j. Larsen vs. City of Isleton
- k. Abaco vs. Town of Loomis
- l. *Sierra County vs. City of Loyalton – Attorney will be present.*

### **2. Workers' Compensation**

- a. SCWA-545694 vs. City of Susanville\*\*  
**MOTION: John Duckett SECOND: Muriel Howarth Terrell**  
*Motion Carried Unanimously*
- b. SCWA-83291 vs. City of Susanville\*\*  
**MOTION: Pamela Russell SECOND: John Duckett**  
*Motion Carried Unanimously*
- c. SCWA-158878 vs. City of Susanville\*\*  
**MOTION: Pamela Russell SECOND: John Duckett**  
*Motion Carried Unanimously*
- d. SCWA-521939 vs. City of Colfax\*\*  
**MOTION: Ron Stock SECOND: Rhetta Hogan**  
*Motion Carried Unanimously*
- e. SCWA-527730 vs. City of Etna\*\*  
**MOTION: John Busch SECOND: Satwant Takhar**  
*Motion Carried Unanimously*



**L. REPORT FROM CLOSED SESSION**

The Board returned from closed session at 3:15 PM. Mr. Carroll reported that the above closed session items were discussed and appropriate direction was given to Staff and the Claims Administrator.

**M. INFORMATION ITEMS**

**M.1 CAJPA Conference – September 2014 in South Lake Tahoe, CA.**

**M.2. SCORE Resource Contact Guide**

This was provided as an information item only.

**N. CLOSING COMMENTS**

There were no closing comments.

**AJOURNMENT**

The meeting was adjourned at 3:21 PM

**NEXT MEETING DATE: June 27, 2014 in Shasta Lake, CA**

Respectfully Submitted,

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Pamela Russell, Secretary

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Date